

City of Bellevue
ARTS
program

BELLEVUE ARTS COMMISSION



A project concept developed by artists Jim Hirschfield and Sonya Ishii for Lattawood Park will be presented at today's commission meeting.

COMMUNITY DEVELOPMENT DEPARTMENT

March 5, 2019
REGULAR MEETING



“The arts are an important expression of how people think of and experience the city and each other. Bellevue seeks to foster a strong arts and cultural community chiefly supported through a wide range of artists, art and cultural institutions, and arts groups offering a variety experiences to an engaged audience.”

-City of Bellevue, Comprehensive Plan, Urban Design & the Arts Element

Department of Planning and
Community Development

Agenda

Agenda

Tuesday, March 5, 2019
Meeting: 4:30 p.m.
Bellevue City Hall, 1E-109

Bellevue Arts Commission
Commission Staff Contact: 425.452.4105

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1. **CALL TO ORDER** 4:30
Chair Manfredi will call the meeting to order.
 2. **APPROVAL OF AGENDA AND MINUTES** 4:30 – 4:35
 - A. Chair Manfredi will ask for approval of the agenda.
 - B. Chair Manfredi will ask for approval of the January 2019 regular meeting minutes.
 3. **ORAL COMMUNICATIONS** 4:35 – 4:40
Chair Manfredi will entertain oral communications limited to three minutes per person or five minutes if representing the official position of a recognized community organization for other than main agenda items and public hearing subject. A maximum of three people are permitted to speak to each side of any one topic.
 4. **ACTION ITEMS AND DISCUSSION ITEMS**
 - A. Arts Commission Bylaws Discussion 4:40 – 5:00
 - B. Bellwether 2019 Creative Brief 5:00 – 5:20
 - C. Lattawood Public Art Concept 5:20 – 5:50
 - D. Puget Sound Education Services District Bellevue Art Student award 5:50 – 6:00
 - E. Follow up discussion about topics of interest 6:00 – 6:10
 - F. Tentative 2019 Arts Commission Meeting Schedule 6:10 – 6:15
 5. **COMMISSION QUICK BUSINESS** 6:15 – 6:20
 6. **REPORTS** 6:20 – 6:25
 - A. Commissioners' Committee and Lead Reports
 - B. Project Updates from Staff
 7. **CORRESPONDENCE, INFORMATION** 6:25 – 6:30
 - A. Written correspondence (if any)
 - B. Information
 - i. Committees
 8. **ADJOURNMENT** 6:30
Chair Manfredi will adjourn the meeting.

Bellevue Arts Commission meetings are wheelchair accessible. Captioning, American Sign Language (ASL), or language interpreters are available upon request. Please phone at least 48 hours in advance 425-452-6168 (VOICE) for ADA accommodations. If you are deaf or hard of hearing, dial 711 (TR). Assisted listening devices are available upon request. Please contact the Arts Program at least two days in advance jheim@bellevuewa.gov ▪ 425-452-4105 (Voice) ▪ Please dial 711 for assistance for the hearing impaired.

ARTS COMMISSION MEMBERS

Paul Manfredi, Chair
Philip Malkin, Vice Chair
Ashmita Gulati
Trudi Jackson
Maria Lau Hui
Rebecca Lewis
Carl Wolfteich

COUNCIL LIAISON

John Stokes

STAFF CONTACTS

Joshua Heim, Arts Program Manager, 425-452-4105
Scott MacDonald, Arts Program Coordinator, 425-452-4852

Department of Planning and
Community Development

Minutes

BELLEVUE ARTS COMMISSION
REGULAR MEETING
MINUTES

January 8, 2019
4:30 p.m.

Bellevue City Hall
Room 1E -109

COMMISSIONERS PRESENT: Chairperson Manfredi, Commissioners Gulati, Jackson, Lau Hui, Lewis, Malkin, Wolfteich

COMMISSIONERS ABSENT: None

STAFF PRESENT: Joshua Heim, Scott MacDonald, Nanette Stamm, Department of Planning and Community Development

OTHERS PRESENT: None

RECORDING SECRETARY: Gerry Lindsay

I. CALL TO ORDER

The meeting was called to order at 4:31 p.m. by Chairperson Manfredi who presided. All Commissioners were present with the exception of Commissioner Lewis, who arrived at 4:32 p.m., and Commissioner Wolfteich, who arrived at 4:37 p.m.

2. APPROVAL OF AGENDA AND MINUTES

A. Approval of Agenda

Motion to approve the agenda was made by Commissioner Malkin. The motion was seconded was by Commissioner Lau Hui and the motion carried unanimously.

B. Approval of Minutes

Motion to approve the minutes as submitted was made by Commissioner Lau Hui. The motion was seconded was by Commissioner Malkin and the motion carried unanimously.

3. ORAL COMMUNICATIONS – None

4. ACTION ITEMS AND DISCUSSION ITEMS

A. 2018 Accomplishments

Arts Program Manager Joshua Heim said the Commission ushered the grants program into the modern age during 2018 by developing an online review process and successfully experimenting with technical assistance. Six of the seven languages in which technical assistance could be provided were utilized. Overall there was a 63 percent increase in the number of Eastside Arts Partnerships applications.

On the planning side of things, the Creative Edge strategy was completed through the work of a 20-member task force of local and regional representatives from a number of focus areas.

Additionally, the Community, Culture and Arts Resource Map was published, an online tool developed in partnership with the Diversity Program.

Mr. Heim noted that the last of the five arts installations in Meydenbauer Bay Park is set to be installed within the week. The park itself will hopefully be opened to the public by the end of January, and a grand opening is planned for the spring. Bellwether was also brought to new heights during 2018, and the community exhibition program was piloted with artworks displayed at City Hall, including *Dragons Are Our Friends* and *Project 42*.

Commissioner Lewis commented that Bellwether was just fantastic and a great success. It drew in a number of new people.

Answering a question asked by Commissioner Malkin, Mr. Heim noted that the Power Up program was launched in 2017, with the grants being launched in 2018. The program has proved to be successful.

Arts Program Coordinator Scott MacDonald pointed out that *Night Blooming* was installed at the Botanical Garden during the year.

Chair Manfredi thanked staff for including a review of the year as a way of being reminded of all the work that was accomplished.

Mr. Heim informed the Commissioners that the job of Chief Economic Development Officer has been advertised. He explained that the art program will fall under that person's jurisdiction.

B. 2019 Work Plan

Mr. Heim allowed that the work program list is quite long. The 2019 goals are to 1) Develop the capacity of the Arts Program to the level necessary to achieve the desired community impact; 2) Embed cultural competence and equity as key elements within the Arts Program; and 3) Raise the profile of the Arts Program and Arts Commission in Community Development through strategic initiatives. The goals will involve advocating for more resources and more staff; working toward a bona fide Cultural Compass update and making sure cultural competence is make a key element of the Arts Program; and working in the community to make the Arts Program and the Commission better known and recognized through strategic initiatives.

The first of the strategic initiatives is the update of the Cultural Compass. The project will be conducted both with interns and consultants, though the budget figures are still being worked out. The Commission actually initiated the update to Part 1 of the Cultural Compass in 2016, and an orderly update for each of the nine parts will be rolled out in line with the available budget. Part of the work will involve comparing the recently completed Grand Connection Arts and Cultural Plan and the Creative Edge Strategy to the Cultural Compass to determine the degree to which they can be utilized in updating the individual parts of the Cultural Compass. The Creative Edge Strategy has not yet been approved by the Council and as such is not part of the Economic Development Strategy.

Commissioner Malkin said it was his recollection that the Creative Edge Strategy is focused on the commercial side of the creative business. He said he was not sure it represented a key role for the Commission to play given the Commission's focus on supporting and advocating for the non-profits. Mr. Heim said the issue came up during the task force conversations. He noted that there are three main outcomes for the Creative Edge. The placemaking outcome includes goals around public art and cultural district planning at the neighborhood level. The

creative entrepreneurship outcome clearly is focused on the for-profit business community, while the ecosystem outcome relates to individual artists on the non-profit side. In creating the map, both businesses and cultural resources were mapped. Moving forward in addressing the Cultural Compass will trigger the need to think through the city's cultural resources and what it means for the city to be taking care of them. The largest chunk of the city's cultural resources are admittedly on the commercial side.

Commissioner Malkin said what he has always wanted to see explored is how to bring some of the financial engine into the non-profits to reduce their need to continually seek handouts. The Power Up grants work to that end to some degree in that they focus on capacity building for non-profits. Mr. Heim said that fits into Part II, Cultural organizations and Artists, and can certainly be further discussed as part of the update.

Mr. Heim said the second strategic initiative has to do with the Bel-Red look back. The work will include evaluating the arts and cultural element within the Bellevue neighborhood subarea plan.

Public Art Intern Manette Stamm said she has been working to compile assessment material, including information on the zoning and the ways in which it does or does not support the arts and arts-related uses. She said her work involves analyzing and discussing the future of Bel-Red given the coming of the light rail system and the challenges the area will face. Particular attention will be paid to underscoring ways the city can play a supportive role. Later in the month a series of charrettes will be launched to gain feedback from people from the area relative to what they will need as artists or businesses supporting artists; a possible boundary for the arts district; and how the city might support the boundary with things like an overlay district allowing for more galleries and art spaces the current zoning does not allow.

Ms. Stamm said she would be reporting back to the Commission at future meetings and would release a recommendations report in May or June that will be sent to the City Council. In many ways it can be assumed the notion of an arts district was thrown upon the Bel-Red area and not much has been done at the city level to support it. The best approach will be to show the city how the district can be supported at the community level rather than from the top down. She added that she is doing background research on arts districts around the country and is hoping to put out a survey aimed at identifying themes that are found in different arts districts that might be a good fit for Bel-Red.

Commissioner Malkin said it was his understanding that there is already an arts district plan in place for Bel-Red. Mr. MacDonald said in 2009, ahead of planning for light rail, the city looked at Bel-Red and rezoned the 900-acre area. The intent was in part to drive the conversation with Sound Transit. Much attention was given to planning the station areas by way of zoning and visioning. The Bel-Red look back is intended to review the subarea plan policies and the Land Use Code. The work will feed into four major categories: arts and culture, transportation, environment and zoning. The study will include looking at the fact that no one is using the incentive system that is in place, choosing instead to use the less expensive fee in-lieu option. The hope is that tweaks will be made to make it less expensive to build the amenity than to pay the fee in-lieu. The look back will be a very complicated project.

Commissioner Gulati asked if the Bel-Red code is set up to be purely commercial or if it has residential mixed in. Ms. Stamm said the Bel-Red is one of the most complicated areas of the city from a zoning standpoint. It has some 12 different zones ranging from medical office to various residential densities. For the most part, the commercial/residential nodes are around the light rail station areas.

Commissioner Gulati pointed out that the new development in the 130th area is all commercial. Mr. MacDonald said the plan for that area calls for a mix of 80 percent residential and 20 percent commercial/office. There are also requirements for retail uses on the ground floor of the commercial uses along 130th. The Spring District is planned for the inverse with a greater proportion of commercial/office, but to date more residential has been built than office.

Chair Manfredi said he was heartened to see the Bel-Red area studied after years of talking about it. He asked if strong communications have been established with Bel-Red folks. Ms. Stamm said that has not happened yet. There have been talks with a few key stakeholders but the work to form additional stakeholder lists is ongoing. It is unfortunate that many arts groups have left the area.

Mr. Heim said the CIP Cultural Arts Fund strategic initiative is a new fund that has one million dollars over a five-year period. It is intended to address requests received from three arts organizations: KidsQuest, Pacific Northwest Ballet and the Bellevue Arts Museum. The request of Pacific Northwest Ballet has been met and they have been awarded \$500,000 by the Council, while the other two are still working their way through the process. He added that if for some reason either or both of the remaining requests are not granted, the funds will still exist. The Council values the level of professionalism and rigor the Commission brings to the operating grants and wants the Commission involved in reviewing requests like the three that have been received. Some meetings with the City Council to address the issue have tentatively been added to the agenda. One thing the Council will be looking at is whether or not a new funding program for the funds should be established.

Commissioner Malkin asked if the fund will be replenished once the funds have all been allocated. Mr. Heim said it was set up originally as a fixed sum in the amount of one million dollars to be expended over five years. He said he would have to look into whether or not the fund was included in a long-term budget projection, which would mean the fund would be replenished.

Commissioner Jackson said she has been concerned for some time with the fact that there is a process in place for contemplating small grants, while large grants are dealt with by the Council without the same process and on a much more political footing.

Chair Manfredi pointed out that structurally speaking an organization seeking a large amount of money cannot put in a request to the Commission because the Commission does not have that much money. Accordingly, large requests are handled in a different manner. Commissioner Jackson agreed but said even so the Commission should serve as the conduit to the Council by having requests run through the Commission and forwarded on to the Council.

With regard to the equity, diversity and inclusion strategic initiative, Mr. Heim said a lot of work has been done internally within the Department of Community Development to apply the vision that was adopted by the Council in 2015. The work culminated in the spring of 2018 with the department's Diversity Strategic Plan. That plan includes some specific tasks for the arts team to address. There are a few ways to contemplate how the Council's vision applies to the ways in which the Commission makes recommendations, including increasing support for artists whose work addresses intercultural themes; supporting and producing special events, art exhibits and performances, educational materials, festivals and public information that increase opportunities for cultural interaction and education; and developing and implementing a strategy to increase diverse representation on City boards, commissions, advisory committees and task forces.

Mr. Heim noted that the Allocations Committee in doing its work late in 2018 recommended thinking carefully about equity as it relates to the grants program. There are new funding levels established and that offers one way to incorporate smaller groups into the larger funding pool. What surfaced was a question of value in terms of if the mission is to support the big organization or to help the smaller groups become big. The inclusion side is more focused on the exhibitions being done at City Hall, while the equity piece is centered on prioritizing grants.

C. Topics of Interest & Dinner

Mr. Heim reminded the Commissioners that the arts fair weekend has been comprised of three different fairs. One of the three, the Bellevue Festival of the Arts, has decided to fold its tent. The Bellevue 6th Street Fair, which is produced by the Bellevue Downtown Association, will either in 2019 or 2020 run into some trouble as their current venue will be redeveloped, making it necessary to find a new home. Neither the arts program or the Commission has any formal relationship with the arts fairs, but the issues the fairs are facing are of interest to the arts community.

Mr. Heim asked the Commissioners to enjoy dinner and to talk about issues they are aware of by way of their various roles in the arts community and neighborhoods.

****Break for Dinner****

Commissioner Gulati highlighted the need to preserve Bellevue's arts and culture as the city rapidly transforms. The current strong economic growth and development is evidence of the vibrancy of the area. Bellevue residents are some of the most highly educated in the state and they have high levels of wealth while being increasingly diverse in terms of culture and ethnicity. The list of challenges include the loss of numerous small businesses; the risk of the city becoming too one-dimensional as a technology hub; arts and culture becoming secondary or even fading away; losing the city's cultural heritage and identity; and getting subsumed by growth.

Continuing, Commissioner Gulati said the cancelation of the Bellevue Festival of the Arts is a case in point. For 34 years the festival has been held in the parking lot near the intersection of Bellevue Way and NE 8th Street. It has been forced to close up only because of the new construction of the site that may begin as early as March. The 170 or so artists from the region and beyond who have been coming to the festival for many years will lose a means of showcasing their work in what was deemed to be a premier arts extravaganza that saw 300,000 attendees. The key question is whether or not the city has even considered the loss. If so, why have there been no alternative plans proposed; why was the developer not asked to ensure another space allocation while the site is under construction; and does the architectural design of the new building include space allocated to accommodate the return of the festival after construction is completed.

Every effort needs to be put into continuing to make Bellevue a showcase and true melting pot of the arts from around the country and the world. Apart from the festivals, the city should seek to allocate year-round space for artists displays, as well as outdoor spaces for performing arts and culture activities at a minimal or no cost to the artist or organization. One possible solution would be to seek support from builders, corporate entities and local businesses to help boost the arts in the area. That could take the form of hosting artists at home stores or in allocated hallways and spaces in hospitals, hotels and corporate offices, and encouraging the performing arts within the corporations. The key to a successful arts event is directly related to foot traffic and advertising. Because of the city's laws and regulations, advertising and marketing events can be a challenge.

Commissioner Gulati suggested taking advantage of the exploding tech industry. Large corporations seek to serve the needs of the communities and fulfill their responsibility to the public as corporate citizens. A structured program needs to be developed so that giving will become easier and track in one direction. The financial and technological help, futuristic means for getting through to the people can be designed. One example would be interactive kiosks that could be strategically placed and corporately sponsored. They could be updated monthly to showcase the latest. Over time, art from the surrounding arts could be connected with and incorporated all into one.

Chair Manfredi commented that the kiosk was a great idea. Commissioner Gulati shared with him some photographs of kiosks and suggested they could be placed in hotel lobbies, in malls and in other locations where there is a lot of foot traffic. The city likely would not provide money for the kiosks, thus corporate sponsorship would be needed.

Commissioner Lewis said she came away from the conversation with Planning and Community Development Director Mac Cummins that Bellevue lacks the soul, primarily in the downtown, that would encourage people to stay in the city for arts and culture instead of going to Seattle. What Bellevue needs is a third place with mixed use for both social and commercial, a public place but with a human scale along the lines of the Barnes and Noble building. Ron Sher, the developer of the Crossroads Mall, also developed the mall at Lake Forest Park and is working on one in an old Penny's store in Bremerton. Something like that should be developed in the downtown. Kemper Freeman's idea of building The Lodge is close but is not quite the third place that is needed in the downtown.

Commissioner Lewis said also needed are venues and spaces for the arts. The Tateuchi Center does not appear to be happening. Another idea is to have a winter art fair next to the ice skating rink in Downtown Park utilizing heated tents.

Chair Manfredi said the third place idea is a terrific idea. The question is where it should be located. Commissioner Lau Hui suggested it could be sited as a transitional use in available spaces. Commissioner Lewis agreed but pointed out that if the intention is to build a place for people to get used to coming to, if it were to move it might defeat the purpose. Commissioner Gulati agreed and said that is in fact the reason the Bellevue Arts Fair needs a dedicated space.

Commissioner Lau Hui commented that finding a location for a third place would be challenging and reiterated that operating it as a pop-up in vacant spaces could help to build momentum for identifying a permanent location. Commissioner Lewis agreed and stressed that it should be in the downtown core.

Commissioner Malkin said he had been thinking about programs behind which more energy should be put, starting with the city's art collection which should be built out further. More importantly, alternative ways of exhibiting the works beyond City Hall should be sought. The community largely does not come to City Hall but they do go to the community centers and libraries. One option would be to partner with the Bellevue Arts Museum for an exhibition space. He said during a recent visit to the museum he spoke with an employee who commented that Bellwether was too short and not big enough. Partnering with Meydenbauer Center should also be explored, and the Commission should drive it.

Commissioner Malkin said he would like to see more energy put behind Arts Space. More should be known about its current status and how to move it forward. If the Commission has some funds to play with, they should be put into the Arts Space conversation to help solve the facilities question. It could even be tied to the Grand Connection by having it be an anchor.

With regard to the educational program STEAM, Commissioner Malkin said he recently found an interesting website that highlighted the benefits of the program. He said he personally had very little contact with the Bellevue School District and as such could not say if some of those things are already going on. At any rate, how to make it an issue for the school district is a conversation that needs to be had between the district and the Commission. He said one topic on the website he found is the notion that creativity is the foundation of innovative thinking given that creation and ingenuity can only support the other fields of study. Cultivating an awareness of arts and culture in the community will start with the educational system.

Commissioner Malkin noted that the Commission had previously discussed, but not moved forward with, the Councilmember buddy system. He suggested the Commissioners need to be more present for each Councilmember so that funding and support can be achieved. The Commissioners need to serve activity as lobbyists to Councilmembers, the results of which can be seen when other arts organizations directly seek funding from the Council. Councilmembers should be brought up to date at least once a month with the latest Commission initiatives, which is something individual Commissioners could do through the buddy system. The Councilmembers should be fully aware of the challenges faced by the Commission, such as finding facilities and rehearsal space.

Commissioner Malkin added that the Arts Commission is the most underappreciated city body given that no one really knows what the Commission does. Mr. Heim said he would not go so far as to say the Commission is underappreciated but agreed that the Commission is not well known.

Chair Manfredi said he recalled that when the Councilmember buddy system was previously discussed, steps were taken to specifically pair up Councilmembers and Commissioners. Mr. Heim said following that the feedback he received was to stick with the official process of working through the Council liaison to the Commission, which is Councilmember Stokes.

Chair Manfredi said he has found Councilmember Stokes to be very supportive of the work of the Commission. The problem is that he is not the full Council.

Chair Manfredi said during the meeting with Mr. Cummins he heard it said that there is a limit to what the city can and should do in supporting the arts, and that the arts should be its own thing. He said in response to that comment he had given consideration to specific programs the city could do. Generally, and maybe improbably, the city could rent or provide a large art space for artists to use. Another idea would be to make an appeal to music teachers to provide their very best students to come together and perform. Each group's performance could be ten to fifteen minutes long, with the collection of groups performing at Meydenbauer Center on a regular basis, with all performances open to the public at a minimal ticket rate. The city's contribution would be to pay the fees due to Meydenbauer Center. All of the proceeds would go back to the students and to cover any ancillary costs. Something like that would connect what is happening every day in Bellevue in terms of arts education with the music-loving population.

Commissioner Lewis asked if something similar is already happening in Bellevue. Commissioner Jackson said the Performing Arts Festival of the Eastside occurs annually. It is a competitive and adjudicated event and the top winners do a public concert at the end. That event, though publicized, remains mostly unknown even to music students.

Commissioner Malkin said the question is whether anyone from the music-loving population would attend a concert done by kids, unless they are in fact parents of those kids. Chair Manfredi allowed that under the worst case scenario it would be just the parents and friends of

the kids attending the performances. However, Meydenbauer Center seats 400 and it likely would be close to being filled up with just those. On the other hand, offering the event with consistency frequency and doing a certain amount of advertising could bring the public to a realization that the performances are in fact high quality and worth attending.

Commissioner Jackson said she remembered hearing about a city where there is studio space funded by the community that artists can use for little rent. The space includes facilities needed for making art. That is something the city could do to create a space for incubating artists, something the city already does for helping to incubate companies.

Commissioner Lau Hui said she would like to see identified ways to support the mom and pop arts groups in the city with some sort of a structural framework, both by providing facilities and by providing zoning incentives. The structural framework could involve artist spaces, kiosks and an outreach program aimed at enabling the small groups and individual artists to better communicate with each other and grow stronger together. It could also take the form of better maps or websites and bulletin boards. The city should be actively involved. Strong zoning incentives could encourage developers to engage with the local arts communities. It could be something like offering a certain number of points for providing public art, but three times as many points for using a Bellevue or Eastside artist to create the public art.

Commissioner Lewis said she did not know if the Commission could make that happen but would like to see the attempt made.

Commissioner Gulati said she was sure the city reviews and approves all new construction and suggested it should be possible for new development to include some allocated space for the arts.

Chair Manfredi pointed out that where too many requirements are placed on them, the developers may choose not to do projects in Bellevue. Commissioner Lau Hui stressed that incentives always work better than mandating requirements. Where the incentives are sweet enough, they will be used. Chair Manfredi noted that there are a number of incentives already in place, with priority given to things like broad community benefit and affordable housing. The incentives for arts and culture are too low on the list. Mr. Heim pointed out that the time to revisit the incentive issue for Bel-Red will be during the look back study.

Ms. Stamm said she is currently engaged in reviewing and analyzing the policies. She said her analysis will be clear about why certain policies have failed due to the incentive system used to support the policies not achieving their goals. She said she also would be included a recommendation for how to change the policies to improve their chances of success.

Mr. MacDonald said the Commission will be better positioned to meet with success by talking with the Planning Commission what things that need to be changed. Developers have people speak at every Planning Commission meeting where code issues are being considered and they hammer the same points every time. Having a Commissioner speaking on behalf of the arts could also help to sway the Planning Commission's thinking.

Commissioner Wolfteich agreed that what makes people decide to travel to Seattle for arts and culture is the lack of a soul in downtown Bellevue. He said when looking to the future, the questions to be asked are what is the long-term trajectory of arts and culture in Bellevue; is Bellevue satisfied with being an arts and culture hub; or would it rather be a true cultural destination for the Northwest. If the answer to that question is yes, then it must be asked what will need to be done to escalate the long-term growth curve. The single lynchpin is the Tateuchi Center because it is what will make Bellevue a destination for arts and culture. A number of years ago there were a series of meetings about the Tateuchi Center in which the

Arts Commission was involved. A Commissioner spoke at each of the meetings, after which things just came to a halt. The Commission should step up and become more directly involved in working to make the Tateuchi Center happen.

Commissioner Wolfeich said there is a coffee shop he frequents in Seattle where works by different artists are on display and are for sale. A new emerging artist has works displayed every month. The same happens at several cafés in Seattle. While a simple thing, the grassroots approach can have a big impact on emerging artists. Something similar should be launched in Bellevue.

Commissioner Jackson pointed out that the current plan for the Tateuchi Center includes having a display space to highlight community works. She added that a couple of weeks ago she traveled to Seattle to go to a coffee house specifically to see works on display by an artist. There are corporations in the world that choose to buy art and display it. The Welcombe Center in the United Kingdom has some outstanding art the public can see. The Symetra building in the downtown has an extensive area downstairs that is not utilized, and throughout the downtown there is a lot of ground floor spaces that are not activated.

Commissioner Lewis suggested the Commission should do a survey to determine what spaces are not being used. Commissioner Gulati agreed and said she spoke earlier to Mr. Heim about the notion of tapping into cafés and restaurants. Seattle is more open to new and emerging artists. The cafés and restaurants on the Eastside are for the most part extremely snobbish about who they want, though there are some that display works by local artists.

Commissioner Lau Hui said she could see how displaying artwork in cafés and restaurants could trigger liability and maintenance issues. Commissioner Gulati said most business owners would require the artists to sign a document indicating the business is not responsible for breakage or loss. Restaurants in the Bay area is very open to the practice, though they also hold final say in whose works get displayed.

Commissioner Malkin asked what role the Commission should play in getting art works displayed in local businesses. Commissioner Lau Hui said holding an educational workshop would be one step. Commissioner Gulati said she does art festivals every year and regularly come across artists who are struggling, regardless of how good their work is. Their biggest problem is the expenses related to showcasing their work. She said where she has to pay \$800 to exhibit at an art festival, and then does not see enough foot traffic and therefore does not get enough sales, it is difficult to make ends meet.

Commissioner Malkin said that is why he was proposing the Commission seek to acquire more art on behalf of the city and then work to have them it displayed at various places around town, including the community centers, the library, the Bellevue Arts Museum and at Meydenbauer Center. On another tier the Commission should partner with businesses and restaurants to showcase the collection. Commissioner Gulati informed the Commissioners that West Elm on Main Street at Bellevue Way has works by a new artist on display, rotating monthly. They take a maximum of five pieces and if the works sell, they call the artist. No commission is charged by the business. Other businesses should be encouraged to follow that example. Commissioner Malkin said the role of the Commission should be to help make the connection between the businesses and the artists, and to set an example by expanding the city's collection.

Commissioner Gulati said the closure of the Bellevue Festival of the Arts is really all about the people who have taken over the property. They have space for 40 artists, but that is not enough given the average of 170. The loss will be huge for the city.

Commissioner Lau Hui asked if the city could simply close off a street to host the art festival. Mr. Heim said that would require the organization producing the festival to apply for the street closure. Commissioner Gulati said the organization sought other venues and found none, and that is why they made the decision to close down the event.

Commissioner Malkin pointed out that parking lots like the one in front of DOXA are rare in downtown Bellevue and in fact are rapidly disappearing altogether in favor of underground parking. He asked if Downtown Park could be leveraged as a space for a large arts festival. Mr. Heim said that outcome is possible, though he pointed out that there is a process involved. He said he could research what it would take. Commissioner Malkin suggested that any expenses involved could be put into the Commission's operating budget.

D. Committee and Project Lead Assignments

Mr. Heim said the only standing committee the Commission has currently is the Allocations Committee. Commissioners are assigned on an ad hoc basis as project leads for projects for which they have an interest.

Chair Manfredi and Commissioners Gulati and Malkin agreed to serve on the Allocations Committee.

Mr. Heim said he would seek to have a committee meet in the spring to have a conversation about the allocations guidelines as they relate to equity. Commissioner Lau Hui agreed to serve on that committee.

Commissioner Lewis suggested there should be a committee formed to consider the art fairs and what if anything the Commission can do. She added that she particularly liked the idea of locating the arts festival in Downtown Park.

Chair Manfredi asked if all that is needed is for someone to approach the Chair of the Parks and Community Services Board. Ms. Stamm said it could go beyond that simple step. Parks loves the parks and is very protective of them. Anytime events can happen in a park that keeps everything on the concrete, there is little opposition but also very little space to use.

Mr. Heim suggested that because the Bellevue Downtown Association is involved in the arts festival, it would be beneficial for a representative be asked to attend a Commission meeting to talk details. They also serve as a nexus between the arts and business. He said he would reach out to the president, Patrick Bannon.

Commissioner Malkin pointed out that Seattle closes the street frequently to accommodate the Fremont fair. Ms. Stamm commented that 106th Avenue NE was designed to be a festival street. That is why it has a raised crosswalk. Compass Plaza on the site where DOXA is will be a cohesive open space after the site is redeveloped. It is public space and the plan for the area as the surrounding properties redevelop is to create a premier public gathering space.

Commissioner Gulati asked how difficult it would be for the Bellevue Arts Museum to increase its fair sites and have other artists apply there. Commissioner Jackson said it is cost prohibitive for all artists except those who sell to Bellevue's rich and Medina's famous residents. Artists must either be very popular or offer high-cost items in order to make ends meet. Additionally, the Bellevue Arts Museum fair is juried.

Chair Manfredi asked if the Commissioners were ready to prioritize the initiatives. Commissioner Jackson said she was not ready. She said they are all good things to keep in mind and many of them could see their focus change once there is more information in hand.

Clearly the Commission needs to get out into the community and do some networking. Chair Manfredi agreed with regard to networking and said he was especially interested in having the Commission involved in the Bel-Red look back, the notion of connecting with Councilmembers, and showing up for Planning Commission meetings. Those networking activities may prove to have the most impact for the Commission.

Commissioner Malkin said he was particularly interested in knowing where things are going with ArtSpace. ArtSpace could resolve some of the issues in terms of exhibition space and performance/rehearsal space. It could also tie into the Bel-Red look back.

5. COMMISSION QUICK BUSINESS – None
6. REPORTS
 - a. Commissioners’ Committee and Lead Reports – None
 - B. Project Updates from Staff – None
7. CORRESPONDENCE, INFORMATION
 - A. Written Correspondence – None
 - B. Information – None
8. ADJOURNMENT

Chair Manfredi adjourned the meeting at 7:16 p.m.

Department of Planning and
Community Development

Action & Discussion

Action and Discussion

Tuesday, March 5, 2019
Meeting: 4:30 pm

Bellevue Arts Commission
Action and Discussion

Arts Commission Bylaws

At today's meeting, staff will present draft bylaws to the Arts Commission for discussion. Members of the Arts Commission are encouraged to read these draft bylaws in advance of the meeting and bring questions to the meeting if they have them.

BACKGROUND

The Bellevue Arts Commission was established by the Bellevue City Council in 1986. Council determines the roles and responsibilities of the Commission which are codified into law and included in the Bellevue City Code. The City Council updates the Code from time to time including changes to the roles and responsibilities of the Commission. An update to the Code in 2015 included a new requirement that the Arts Commission "shall adopt bylaws and procedures not inconsistent with any requirements established in the Bellevue City Code for the conduct of its meeting and hearings, setting of times of hearings, and giving notice to the public." The City subsequently developed a bylaws template for all Council appointed Boards and Commissions. While most of the template is not variable, there are a few sections where the Arts Commission will need to provide guidance before the bylaws can be finalized and adopted.

DOCUMENTS

Chapter 3.56 of the Bellevue City Code governing the Arts Commission is attached for reference along with a draft of the bylaws.

TIMELINE

- February 5** Draft bylaws are presented for discussion and feedback.
- February 15** Comments due to staff.
- March 5** Redrafted bylaws are presented and adopt.

Chapter 3.56

ARTS COMMISSION

Sections:

- 3.56.010 Arts commission established.
- 3.56.020 Officers.
- 3.56.030 Meetings.
- 3.56.040 Council communications.
- 3.56.050 Bylaws and procedures.
- 3.56.060 Staff support.
- 3.56.070 Powers and duties.
- 3.56.080 Limitations.

3.56.010 Arts commission established.

There shall be an arts commission of the city of Bellevue. As used in this chapter, the term “art” or “arts” shall include, but not be limited to, all graphic and visual arts, performing skills and crafts.

A. *Membership and Appointment.* The arts commission shall consist of seven members appointed by the mayor following the consent of a majority of the city council. Commission members shall be appointed without respect to political affiliation and shall serve without compensation. The council liaison may recommend appointment of a nonvoting ex-officio member.

B. *Eligibility.* Members of the arts commission must be residents of the city of Bellevue. A member of the commission may not serve on the board of directors of an arts organization receiving city funding.

C. *Terms of Office.* The term for all positions on the commission shall be four years. Each position shall expire on May 31st of the last year of the term. The expiration date of the terms of the positions on the commission shall be staggered so that no more than four positions expire in the same year.

No person shall serve more than two consecutive terms, provided a person appointed to fill an unexpired term of less than two years is eligible to serve two successive four-year terms, and provided further, a person who is ineligible to serve for having served two consecutive terms may again serve after two years have elapsed from the end of the second such term.

D. Vacancies, Removal of Commission Members, and Filling of Unexpired Terms.

1. The position of a member of the arts commission shall become vacant upon such member ceasing to be a resident of the city.
2. Members of the commission may be removed at any time by the mayor, upon approval of a majority of the city council, for neglect of duty, conflict of interest, unexcused absence from three consecutive regular meetings of the commission, or for any reason deemed sufficient by a majority of the council. The decision of the council shall be final and there shall be no appeal.
3. Vacancies occurring for reasons other than the expiration of a term shall be filled for the unexpired portion of the term by appointment by the mayor upon approval of a majority of the council.

E. Ethical Standards. Commission members shall be held to high ethical standards and shall at all times comply with the provisions of Chapter [3.92](#) BCC, as they exist now or may be hereafter amended. (Ord. 6238 § 2, 2015.)

3.56.020 Officers.

A chair, vice chair and other officers as the commission deems necessary shall be elected annually from its members. The chair shall preside at meetings; the vice chair shall preside at meetings in the absence of the chair. (Ord. 6238 § 2, 2015.)

3.56.030 Meetings.

- A. The commission shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the commission may recess for either the month of August or December.
- B. All meetings shall be open to the public; provided, the commission may hold executive sessions as permitted by law. Commission business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter [42.30](#) RCW, and the Public Records Act, Chapter [42.56](#) RCW, as they exist now or may be hereafter amended.
- C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present when a quorum exists.
- D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.
- E. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved in advance, either at an earlier commission meeting or before joining a current meeting. A member may participate remotely no more than four times per year, unless absent for medical reasons, and only two members may participate remotely during any one commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.
1. Examples of situations where remote participation is authorized include, but are not limited to:
 - a. An agenda item is time sensitive, and remote participation is needed to achieve a quorum;
 - b. An agenda item is of high importance to the member who cannot be physically present;
 - c. It is considered important for all members to participate in a key decision, but a member is unable to be physically present. (Ord. 6238 § 2, 2015.)

3.56.040 Council communications.

Formal communications with, or feedback to, the council shall represent the official majority and/or minority opinions of the commission, and not those of individual commission members. Members wishing to express an individual opinion shall provide their comments at the public comment opportunities on the meeting agenda. (Ord. 6238 § 2, 2015.)

3.56.050 Bylaws and procedures.

The commission shall adopt bylaws and procedures not inconsistent with any requirements established in the Bellevue City Code for the conduct of its meetings and hearings, setting of times of hearings, and giving of notice to the public. (Ord. 6238 § 2, 2015.)

3.56.060 Staff support.

The community development department shall provide technical and clerical support for the commission. (Ord. 6420 § 3, 2018; Ord. 6238 § 2, 2015.)

3.56.070 Powers and duties.

The commission shall act in a policy advisory capacity to the city council. The commission may hold public hearings and shall conduct studies, perform analyses, and prepare reports requested by the council. The commission may perform the following functions in order that Bellevue may provide leadership in the arts:

- A. Keep the city council informed and represent the community interest in matters of art;
- B. Serve as the central commission to whom individuals and groups take their concerns and ideas with regard to the arts;
- C. Seek to enlarge the art consciousness of the city and its citizens;
- D. Encourage multi-age working, sharing, learning, teaching, and participation in the arts;

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- E. Provide recognition and encouragement to local artists and arts organizations, both those established and those as yet unrecognized;
 - F. Develop recommendations for acquiring public artwork consistent with guidelines and priorities approved by city council;
 - G. Establish a long-range plan for the development and operation of a cultural center;
 - H. Review and make recommendations on the suitability of any work of art intended as a gift to the city;
 - I. Establish and maintain a long-range plan and strategic vision for the arts and culture in Bellevue (i.e., Cultural Compass), including participation with the planning commission in preparing, reviewing and recommending comprehensive plan updates and subarea plans; provided, that the planning commission shall review and make final recommendations to the city council on all matters which will be adopted by the city council as part of the comprehensive plan; and
 - J. Recommend priorities for funding and allocation of small grants to arts organizations based on eligibility and selection criteria approved by council.

In addition, the commission:

- K. May provide the public with opportunities for involvement in the commission's activities;
- L. May recommend particular concepts for inclusion in the city's vision, subject to approval by council;
- M. May research and provide suggestions on new matters and/or initiatives that council may wish to consider;
- N. Shall provide at least quarterly communications to the council highlighting major activities, future work plans, changes in work plans, and any policy direction requested;
- O. Shall cooperate and coordinate with other council-appointed boards, commissions, committees and task forces as appropriate; and
- P. Shall perform other duties directed by the city council. (Ord. 6238 § 2, 2015.)

3.56.080 Limitations.

The commission shall have no powers or duties related to the following activities:

- A. Advocacy on behalf of the city or the commission without express council permission;
- B. Supervision of staff, administrative operations, maintenance, or hiring of consultants and other independent contractors except for artists, consistent with the guidelines of the Public Art Program; and
- C. Regional issues not specifically assigned to the commission by the city council. (Ord. 6238 § 2, 2015.)

The Bellevue City Code is current through Ordinance 6451, passed January 7, 2019, and Resolution 9531, passed January 7, 2019.

Disclaimer: The city clerk's office has the official version of the Bellevue City Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.bellevuewa.gov](http://www.bellevuewa.gov)

City Telephone: (425) 452-6800

[Code Publishing Company](#)



ARTS COMMISSION BYLAWS

These Bylaws constitute the official rules of procedure for the Arts Commission. Where rules of procedure are not addressed in these Bylaws, the Arts Commission shall be governed by the City Council's adopted Rules (Resolution No. 8928) and/or by *Robert's Rules of Order, Newly Revised*.

ARTICLE I – Scope of Authority/Responsibility

The members of the Arts Commission accept the responsibility of the office and declare their intention to execute the duties defined under the State law and Bellevue City Code (BCC) to the best of their ability and to respect and observe the requirements established by the Bellevue City Council.

The authority of the Arts Commission is limited to those specific functions set forth in Chapter 3.56 of the BCC. The purpose of the Commission is advisory to the City Council.

The Commission shall have no authority or responsibility relating to the following activities:

- A. The Commission or its individual members shall not speak for or advocate on behalf of the City or Commission, or act in a manner that may be construed as representing the City, unless specifically authorized to do so by the City Council.
- B. The Commission or its individual members have no supervisory authority and shall not direct administrative operations, maintenance, or hiring of consultants and other independent contractors **except for artists, consistent with the guidelines of the Public Art Program.**
- C. The Commission shall not participate in regional issues not specifically assigned to the Commission by the City Council.

A member of the Commission is not authorized to speak for the Commission unless the Commission has expressly authorized the member's communication.

An individual member is free to voice a position, oral or written, on any issue after making it clear that the member is not speaking as a representative of the City or as a member of the Commission.

ARTICLE II – Membership and Organization of the Commission

A. Membership.

1. Each person at time of nomination and continuing uninterrupted thereafter while serving on the Commission shall be a resident of the City of Bellevue.
2. Each person to be appointed shall be nominated by the Council Liaison for a specific, numbered position on the Commission.
3. Appointees shall commence service after confirmation by the City Council and the effective date of the previous member's resignation or expiration of the existing term for the position, as applicable.

4. Each confirmation motion by the Council shall include the ending date and term for the position to which the member is appointed and that information shall be entered into the Council meeting minutes and maintained in the Commission's records by the Deputy City Clerk.

- B. Election of Officers. The Arts Commission shall elect a Chair and Vice-Chair, and any other officers the Commission deems necessary, for a term of one year at their first regular meeting in June of each year, or as soon thereafter as feasible based on seating of newly-appointed members. [BCC 3.56.010 provides that each position shall expire on May 31st of the last year of the term.]

The election process shall be in accordance with Roberts Rules of Order Newly Revised.

In the event of the resignation of the Chair or Vice-Chair, the Commission shall expeditiously elect a new officer to fill the vacancy.

In the absence of the Chair and Vice-Chair, a Chair pro tem shall be elected informally by the members present to conduct the meeting.

- C. Committees. The Chair, with the concurrence of the Commission, may appoint standing committees or special committees of the Commission and assign one or more members to such committees.
- D. Quorum. At all meetings of the Commission, quorum shall consist of a majority of the members.
- E. Ex officio members. The Council may approve the appointment of an ex officio member to the Commission. Ex officio members are authorized to sit at the table and participate in discussions, but are non-voting members.
- F. Resignation. A member may resign by giving written notice to the City Clerk and the Chair of the Commission.
- G. Removal from office. Members of the Commission may be removed at any time by the mayor, upon approval of a majority of the Council, for neglect of duty, conflict of interest, unexcused absence from three consecutive regular meetings of the Commission, or for any reason deemed sufficient by the majority of the Council. The decision of the Council shall be final and there shall be no appeal.
- H. Vacancies. Vacancies shall be reported immediately to the City Clerk.

Vacancies occurring for reasons other than the expiration of a term shall be filled for the unexpired portion of the term by appointment by the Mayor upon approval of a majority of the Council.

- I. Staffing. The Community Development Director shall assign staff support to the Commission.

ARTICLE III - Duties of Officers

- A. Presiding Officer. The Chair shall be the presiding officer of the Commission. In the temporary absence of the Chair, the Vice-Chair shall perform the duties and responsibilities of the Chair.

It shall be the Presiding Officer's duty to see that the transaction of Commission business is in accord with these Bylaws.

- B. Presiding Officer Duties. It shall be the duty of the Presiding Officer to:
1. Call the meeting to order.
 2. Keep the meeting to its order of business.
 3. Control the discussion in an orderly manner.
 - a. Introduce the agenda topic, provide for staff presentation and questions from the Commission, and call for discussion among the Commission members.
 - b. Give every Commission member who wishes an opportunity to speak.
 - c. Permit audience participation at the appropriate times.
 - d. Require all speakers to speak to the question and to observe the rules of order.
 - e. Give pro and con speakers opportunities to speak to a question when practicable.
 - f. Guide the Commission in providing direction to staff and making recommendations to the City Council.
 4. State each motion before it is discussed and before it is voted upon.
 5. Put motions to a vote and announce the outcome or summarize consensus direction achieved by the Commission.
 6. Decide all questions of order, subject to the right of appeal to the Commission by any member.

The Presiding Officer may at his or her discretion call the Vice-Chair or any member to take the Chair so the Presiding Officer may make a motion.

- C. Commission Staff. The Commission staff, or an authorized designee, shall attend all meetings of the Commission. The Commission staff shall:
- a. Provide for noticing of special meetings or changed locations of meetings;
 - b. Post agendas and Commission packet materials for each meeting;
 - c. Record and retain, by electronic means, each meeting for the official record;
 - d. Provide for timely preparation of summary minutes of all Commission meetings;
 - e. Maintain the Commission's official records;
 - f. Manage correspondence on behalf of the Commission.

ARTICLE IV - Council Liaison

- A. The Mayor, with the concurrence of Council, shall appoint a Councilmember to serve as Liaison to the Arts Commission.
- B. The Council shall identify roles and responsibilities for Liaisons to the Council's appointed Boards and Commissions.

ARTICLE V -- Meetings

Public notice of meetings of or hearings before the Commission shall be provided as required by law. Noticing of special meetings and public hearings is provided by the Deputy City Clerk.

- A. Regular meetings. The regular meetings of the Arts Commission shall be held at 4:30 pm on the first Tuesday of each month; unless there is critical or time-sensitive work, the Commission may recess for either the month of August or December. [Per BCC 3.56.030, Commission is required to meet at least once per month but can recess for either August or December]

Regular or continued meetings that fall on a holiday shall be rescheduled by the Commission.

- B. Special meetings. Special meetings may be held by the Commission subject to notice requirements prescribed in state law. The notice for special meetings shall state the subjects to be considered, and no subjects other than those specified in the notice shall be considered.

Electronic mail shall be considered written notice to members for purposes of this rule.

- C. Meeting place. Meetings of the Arts Commission shall be held at Bellevue City Hall unless otherwise noticed.

- D. Open Public Meetings. No legal action may be taken by the Commission except in a public meeting. "Action" is defined as the transaction of official business, but is not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions.

All meetings of the Commission shall be open to the public; provided, the Commission may hold Executive Sessions as permitted by law (RCWs 42.30.110 and 43.30.140).

Minutes will be prepared for all regular and special meetings and presented as soon as practicable for Commission review and approval. Minutes will include all pertinent information, motions, decisions made, and actions and votes taken. Minutes are not required to be taken at an Executive Session (RCW 42.32.030).

- E. Public Notice. Public notice of meetings or hearings before the Commission shall be provided as required by law. Notice of special meetings will be delivered in writing by mail or electronic mail at least 24 hours in advance to Commission members and to the City's newspaper of record and other media publications that have filed written requests of the City to be notified. The notice will specify the time and place of the special meeting and the business to be transacted.

- F. Attendance. Attendance at regular and special meetings is expected of all Commission members.

Any member anticipating absence from an official meeting should notify the Chair or Commission staff in advance.

Unexcused absences from three consecutive regular meetings shall be reported to the City Council for appropriate action as prescribed by BCC 3.56.010.

- G. Remote participation. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved in advance, by majority vote of the Commission, either at an earlier Commission meeting or before joining a current meeting. A member may participate remotely no more than four times per year, unless absent for medical reasons, and only two members may participate remotely during any one Commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

- H. Recess. The Commission may, by a majority vote or consensus, recess for a short break. The proposal to recess may set a time limit or run until the Chair calls the meeting back to order.

- I. Continuation. The continuation of a meeting shall be to a definite time and place and approved by majority vote.

- J. Adjournment. Regular meetings of the Arts Commission shall adjourn at 6:30pm. The adjournment time may be extended to a later time certain upon approval of a motion carried by a majority of Board members.

At the conclusion of the agenda, after calling for any additional business, the Chair may declare the meeting adjourned.

ARTICLE VI - Order of Business/Agenda

- A. Preparation of meeting agendas will be the duty of the Commission staff in coordination with the Chair.
- B. Copies of the agenda will be available to all Commission members at least two days prior to a regular meeting and 24 hours in advance of special meetings.
- C. The agenda will indicate whether formal action is intended to be taken by the Commission on a particular matter.
- D. The order of business for each regular meeting shall be as follows:
1. Call to Order
 2. Approval of Agenda and Minutes
 3. Oral Communications
 4. Action Items and Discussion Items
 5. Commission Quick Business
 6. Reports
 7. Written Communications and Other Information
 8. Adjournment
- E. The printed agenda of a regular meeting may be modified, supplemented or revised by a majority affirmative vote of the Commission members present.
- F. A topic on the agenda may be continued to subsequent meetings when it is apparent that one meeting will not be sufficient to complete the scheduled business.
- G. The order of business does not apply to Special Meetings.

ARTICLE VII - Public Comment

- A. Timing of Communications. The Commission shall not take public comment at regular meetings except for that given at a public hearing or at Oral and Written Communications. Written comments may be submitted to the Commission staff in advance of the meeting.
- B. Addressing the Chair. Speakers shall address all statements to the Chair. Commission members may direct questions to speakers only with the Chair's permission.
- C. Public hearings. The purpose of a public hearing is to gather information and opinions on a specific subject the Commission is studying. The following rules shall be observed during any public hearing:
1. The Chair shall, at the opening of a public hearing, state the purpose of and process for the hearing and may request that staff provide an introductory staff report.

2. Persons wishing to speak shall sign in on the sign-in sheet provided and will be called to speak in the order in which they signed.
3. Speakers will be allowed three minutes in which to make their comments. Additional time will not be allowed unless the Chair or a majority of the Commission determines to allow additional time.
4. Speakers are encouraged to indicate support for or opposition to previous comments rather than repeating prior testimony.
5. No specific time limitations are placed on the length of public hearings.
6. The Commission may continue a hearing to a future date or close a hearing after everyone wishing to speak has spoken.
7. All written material provided before or during the hearing will be included in the hearing record.
8. The Chair may allow additional time for receipt of written comments when needed.

D. Oral Communications.

1. The time allowed for Oral Communications shall not exceed 30 minutes.
2. Persons wishing to speak shall sign in on the sign-in sheet provided and will be called to speak in the order in which they signed.
3. Speakers will be allowed to speak for three minutes. Additional time will not be allowed unless the Chair or a majority of the Commission determines to allow additional time.
4. Suspension of these rules will require a majority vote of the Commission members present.

E. Decorum. Persons participating in Commission meetings are strongly encouraged to aid the Commission in maintaining the decorum and orderly progression of the meeting agenda. Engaging in shouting, use of profanity or slurs against others, disruptive noise, or comments that are off-topic detract from the ability of the Commission to conduct business. Where such conduct results in actual disruption of the meeting, the Chair may issue a verbal warning to the speaker and, if the behavior continues, have the speaker removed from the meeting room. Repeated disruption may result in the speaker being excluded from participating in public comment at one or more subsequent Commission meetings. If the Chair issues an exclusion to any speaker, he or she shall inform the person of the basis for the exclusion and the term of the exclusion. The Chair shall also notify the speaker that if he or she desires to address the Commission during the period of exclusion from public comment, he or she may submit written comments which will be received by the Commission staff and provided to each of the Commission members.

F. Timekeeping. The Commission staff shall be the timekeeper.

ARTICLE VIII - Motions

A. No motion shall be entertained or debated until seconded and announced by the Chair. The motion shall be recorded and, if desired by any member, read by the Clerk before it is debated. With the consent of the Commission, a motion may be withdrawn at any time before action is taken on the motion.

- B. Motions shall be entertained in the order of precedence outlined in *Robert's Rules of Order Newly Revised*.

ARTICLE IX - Voting

- A. Action. Action may be taken by a majority of the members present when a quorum exists.
- B. Votes on Questions. Each member present or participating remotely shall vote on all questions put to the Commission except on matters in which he or she has been disqualified for a conflict of interest or under the Appearance of Fairness doctrine. Such member shall disqualify himself or herself prior to any discussion of the matter, stating the reason for the disqualification unless there is a legal impediment to disclosure. The disqualified member will then leave the meeting room.

Voting shall be accomplished by voice or through a showing of hands. Secret balloting is prohibited. Proxy votes of members not present are not valid votes. All votes shall be recorded in the Summary Minutes.

- C. Tie Vote. The passage of a motion is defeated by a tie vote, provided that the question may be brought forward again at the request of any member at the same meeting or at the next meeting when any members who were absent or disqualified at the time of the tie vote are present.
- D. Failure to Vote. Any Commission member who fails to vote without a valid disqualification shall be declared to have voted in the affirmative on the question.
- E. Six-month Time Limitation. Except as otherwise provided in these Bylaws, once a matter has been voted on and the time for reconsideration has passed with no action, the matter may not be taken up again for six months unless there is a showing of a substantial change of circumstances.
- F. Decisions. The Commission shall act as a body in making its decisions and in announcing them. The Chair or the Chair's designee shall serve as the spokesperson for the Commission in reporting decisions.

ARTICLE X - Conflict of Interest, Appearance of Fairness, and Legal Assistance

Commission members are held to high ethical standards and shall at all times comply with the provisions of Chapter 3.92 of the BCC, as they exist now or as amended in future.

Any member of the Commission who, in his or her opinion, has an interest in any matter before the Board that would tend to prejudice his or her actions shall so publicly indicate and shall step down and refrain from voting and participating in any manner on the matter in question to avoid any possible conflict of interest or violation of the appearance of fairness.

When there is doubt concerning the legality of an issue, the City Attorney (or designee) may be called upon to advise members as to the legality of the proposed action. If necessary, a hearing or deliberation may be continued until legal matters can be clarified. Care must be taken in maintaining records of the proceedings when litigation is a possibility.

ARTICLE XI - Minutes

- A. Minutes are the official record of a meeting. Electronic recordings of meetings (if made) are retained for six years. After that period, the minutes are the only source of information

about what took place at a meeting. For this reason, it is important that minutes accurately reflect what occurred.

Minutes should be sufficiently detailed to provide what was done, by whom, and why, in order to provide an accurate summary of the main points of the discussion. Minutes are written to provide a readable, concise record of lengthy meetings, and as such not every speaker's comments on every topic are included.

If a Commission member wishes to ensure that a particular statement is included in the minutes, he or she should indicate, "For the record, I believe . . ." to signal the desire to have this comment included.

- B. Draft minutes presented for approval in the meeting packet may be amended if a legally sufficient reason to do so exists.

Once approved, that page of amended minutes will subsequently show the following wording next to the spot of the amendment: "Corrected - see minutes of Arts Commission."

ARTICLE XII - Compliance with Laws

All Commission members shall comply with all federal, state, and local laws and ordinances, including but not limited to Chapter 49.60 RCW (Washington's Law Against Discrimination) and 42 U.S.C. 12101 et. seq. (ADA), BCC 3.92 (Code of Ethics), RCW 42.56 (Public Records Act), RCW 42.30 (Open Public Meetings Act), BCC 2.26 (Public Records) and the Civil Rights Act of 1964 (Public Law 88-352).

ARTICLE XIII - Communications

- A. Communications with Council. The Commission shall provide at least quarterly communications to the Council, either at Reports of Boards and Commissions or in written form. Reports should highlight major activities, future work plans, changes in work plans, and request any policy direction needed from Council. All communications with Council shall comply with BCC 3.56.040.
- B. Communications among Commission members. To avoid possible violations of the Open Public Meetings Act, Commission members shall refrain from back-and-forth exchange of information, viewpoints, positions, or other dialogue via email, telephone, or in person among a quorum of the membership about the business of the Commission outside of a public meeting. Communications among less than a quorum that are then relayed by a participant to other members, who together constitute a quorum, are also prohibited.

ARTICLE XIV -- Records

The term "public records" applies to any paper, correspondence, completed form, bound record book, photograph, film, audio or video recording, map drawing, machine-readable material, video stream, email, text message, or social media that has been created or received by any state or local government agency during the course of public business and legislative records described in RCW 40.14.100. The following requirements apply to the Arts Commission and its individual members:

- A. Public records are the property of the City and must be managed (preserved, stored, transferred, destroyed, etc.) according to the provisions of RCW 40.14.
- B. Tools are in place to manage all emails sent to the Commission's email account (artscommission@bellevuewa.gov) according to state law.
- C. Commission members are responsible for including Commission staff on all Commission-related communications, including forwarding any emails sent to the member in his/her individual capacity to the artscommission@bellevuewa.gov address. Any hard copy records shall also be transferred to staff for long-term maintenance.
- D. Members may be required to produce emails or documents that relate to the activities or operations of the Commission in response to a public disclosure request. Members may also be required to produce their personal notes taken at Commission meetings that relate to the activities and deliberations of the Commission. To the extent that those notes contain information that is purely personal or material that is exempt under the Public Disclosure Act, they may not need to be provided to the requestor.
- E. As required by WAC 44-14-04003(2) and the City's Public Records Act Rules, the City must provide the fullest assistance in response to public disclosure requests. The City's Public Records Officer and a representative of the City Attorney's Office will review any documents that may be exempt from disclosure and will provide the necessary explanations of any exemptions to the requestor if access to particular records is denied. Courts may award monetary penalties should the City not respond fully or promptly.
- F. Commission members are advised to establish a separate, clearly-named file within their personal email account and/or on the hard drive of their personal computer to which they file all materials relating to the Commission.

ARTICLE XV - Compensation and Reimbursement of Expenses

Members of the Commission shall serve without compensation. Members shall be reimbursed for authorized travel or other expenses incidental to that service, which are authorized by the City Manager or City Council. Members should seek pre-authorization for any proposed expense.

ARTICLE XVI - Amendments

These Bylaws may be amended, revised, or repealed by the entire Commission at any regular meeting or any special meeting, provided that notice of such changes is included on the agenda and the vote to change takes place at the next regular meeting. Amendments will not be valid unless two-thirds of the membership of the Commission vote in favor of amending the Bylaws.

ARTICLE XVII - Validity

If any part or parts of these Bylaws are found to be invalid, that part or parts will not invalidate the remainder of the Bylaws.

Approved this ____ day of _____, 2019.

Chair

Director
_____ Department

_____, Commission Staff

Action and Discussion

Tuesday, March 5, 2019
Meeting: 4:30 pm

Bellevue Arts Commission
Action and Discussion

Bellwether 2019 Creative Brief

At today's meeting, Creative Directors SuttonBeresCuller will present the creative brief for the 2019 Bellwether program. The brief will be handed out at the meeting.

BELLWETHER ART + EXPERIENCE

Bellwether is a free, annual, multi-disciplinary arts exhibition and festival produced by the City of Bellevue in collaboration with Bellevue's arts community. For ten days and nights, Bellevue acts boldly with vision, imagination, enthusiasm, and ingenuity; pushing the creative limits of the city through a series of contemporary arts experiences.

Mission

The name Bellwether was chosen as a symbol of the overarching mission of this festival: to showcase Bellevue's cultural and creative future and that future into reality.

GOAL

Bellwether fosters community ownership, promotes artists working in Bellevue, across the region and nationally, and impacts public life with art and performance interventions to sustain a lively and diverse arts scene in Bellevue.

TIMELINE

Build the Team by December 15

- Confirm Creative Director, Graphic Designer, Marketing Consultant **October 24**
- Confirm partners and sites **October 31**
- Advertise for curator(s), new site partners, and sponsors **November**
- Select curator(s), new site partners, and sponsors **December 15**
- Curator(s) on contract if needed **December 31**

Set Strategy and Scope by March 15

- Draft Plan: approach, scope, sites, budget, funding & sponsors **November 6**
- Action Planning Workshop **November 15**
- Creative Brief **March 5**
- Finalize Plan: approach, scope, sites, budget, funding & sponsors **March 15**

Develop the Interpretive Plan by April 30

- Curatorial Charrette **March 20 (?)**
- Curatorial statements and artist rosters **March 30**
- Artist confirmation and project budgets set **April 15**
- Interpretive Plan **April 30**

Complete Design by June 30

- Site investigation begins **March 5**
- Project concepts due including installation procedures **May 15**

- Determine feasibility: site manager and permit review **May 24**
- Project proposals due **June 1**
- Submit permits **June 5**
- Draft site plans **May 15**
- Final exhibition list, performance schedule, permits, site plans **June 30**

Contracts and Notice to Proceed by July 15

- Advertise for installer **June 5**
- Select installer; Draft site agreements and artist contracts **June 25**
- Complete all contracts; Send notice to proceed to all artists **July 15**

Produce and deliver artworks by August 30

- Artwork fabrication begins **June 3**
- Artist information due (bio, artist statement, label text) **June 3**
- Draft text due **June 14**
- Final text due **June 28**
- Complete artwork production/delivery **August 15-30**

Operations

- Artwork installation begins **September 3-12**
- Bellwether 2019 **Sept 13-22**
- Artwork de-installation **September 23-27**

Marketing & Engagement

- Advertise for marketing and engagement team **February**
- Marketing and engagement team selection **March**
- Update brand & graphic identity **April 15**
- Draft marketing & engagement plan **May 15**
- Final marketing & engagement plan **June 15**
- Complete all media buys/confirm all partnerships **June 30**
- Engagement strategy: Volunteer, docent/tours, and education **July 15**
- Advertising production begins **July 15**
- Interpretive media production begins **July 15**
- Interpretive material produced (brochures, website, etc.) **August 15**
- Marketing campaign begins **September 1**
- Bellwether preview party **September 12**
- Bellwether opens **September 13**

Action and Discussion

Tuesday, March 5, 2019
Meeting: 4:30 pm

Bellevue Arts Commission
Action and Discussion

Lattawood Public Art Concept

At today's meeting, Commissioners will be presented a concept proposal for the Lattawood Park public art project. The commission will be asked whether they recommend the project concept as presented, developed by artists Jim Hirschfield and Sonja Ishii. If recommended, this action will allow the artists to move into final design where fabrication and technical specifications of the project are developed.

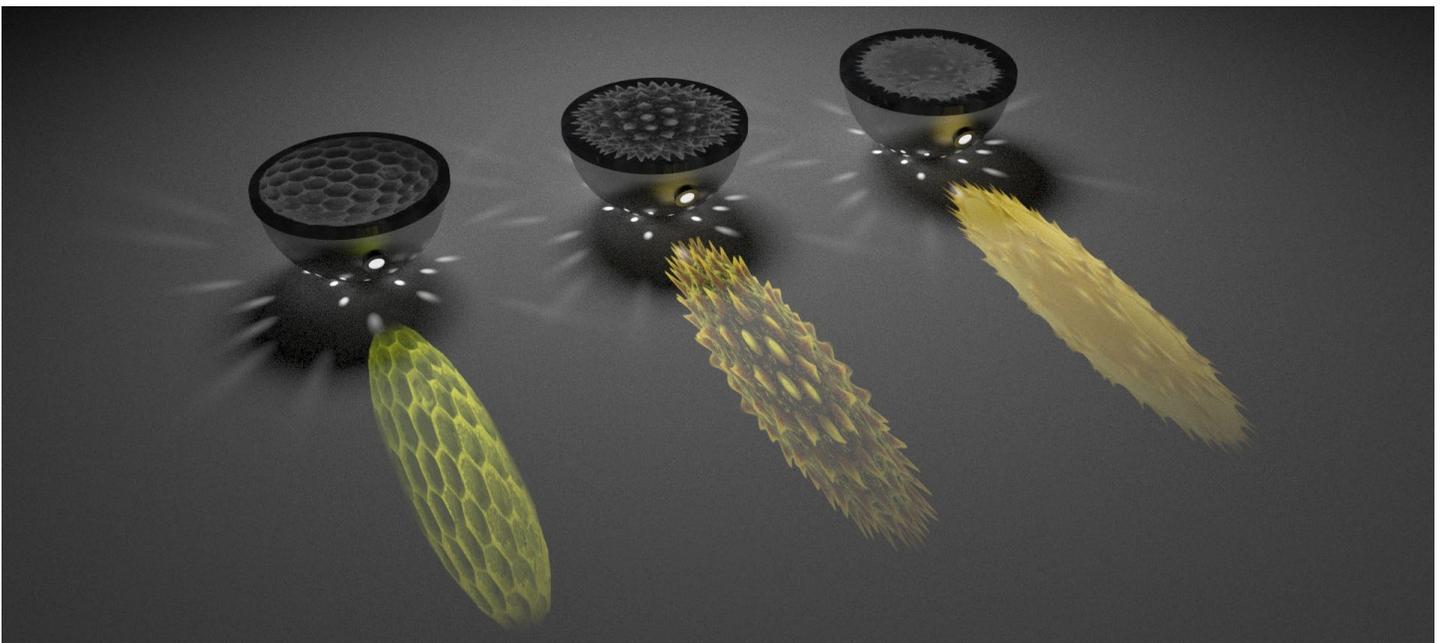
PROJECT CONCEPT

"Our proposal for Lattawood Park is the creation of three sculptures that venerate *Nature's Integral Fragments*. The artwork will consist of three hemispheric stainless-steel vessels thirty-six inches in diameter with lighting and projections emanating from the base onto the path. Each will host black granite tops that are etched with images from nature. Black granite will provide the best contrast for our images. The lighting from the art will be supplemented, where possible, with 3-foot-tall bollard lighting."

– Jim Hirschfield and Sonya Ishii

The following pages include a more detailed description of the project concept that was provided to the community for review in December 2018. Slight modifications of the images shown in the attached pages will be presented at today's meeting. Community members were asked to review and comment as needed. Comments were due December 31, 2018. One comment was received. To summarize, the community member would like to see solar-powered and motion-activated lights. These elements will be considered during final design by the artists and staff project team.

The budget for the art project is \$80,000 (\$75,000 from Arts and \$5,000 from Neighborhood Enhancement Program). An additional \$25,000 for electrical and bollard lights (as needed) is being provided and managed separately by the Neighborhood Enhancement Program to get electric to the artwork and additional bollard lights.





SELECTED ARTISTS: JIM HIRSCHFIELD AND SONYA ISHII

BACKGROUND:

In 2015, the Bellevue Arts Commission recommended the inclusion of a public artwork for Lattawood Park as part of the Arts Program’s future work program. In 2016, the Eastgate neighborhood voted, as part of the Neighborhood Enhancement Program, to install lighting along the path through Lattawood Park connecting the neighborhoods to the north and south. Rather than install two separate projects, these two projects and budgets were combined to develop a public art project that will provide lighting along the path.

Artists Jim Hirschfield and Sonya Ishii were selected from a pool of 26 qualified applicants by a panel consisting of community members from each neighborhood to the north and south, and an esteemed professional public artist with experience working on similar projects. Upon selection, the artists were provided with a history of Lattawood Park and the site, and a breakdown of the local demographics detailing the diversity of the community, income and educational attainment, and other factors. In May of 2018, the artists hosted a meet and greet in the park with the community, with over 40 neighbors attending throughout the day. While in Bellevue, the artists also met with the executive director of Eastside Heritage Center to learn more about the unique history of this area. The artists, working with the city to publicize, developed a survey for residents to share their thoughts about the park, their neighborhood, and other elements. This survey received 37 responses and, together with conversations with the community at the meet and greet event, formed the conceptual basis for their proposal.

A couple key takeaways from this outreach:

- Lighting levels will need to strike a balance between lighting the path to improve safety and impacts to neighboring properties from light pollution.
- Protection of the sled run and safety of children - on snowy days, children use the hill across the path and into the drainage field as a sled run. Art or lighting shouldn’t create a potential hazard.
- Major themes that emerged were a love of nature and an appreciation for the qualities of the neighborhood including the setting, a strong sense of community, and the diversity of the local population.

PROJECT SCHEDULE:

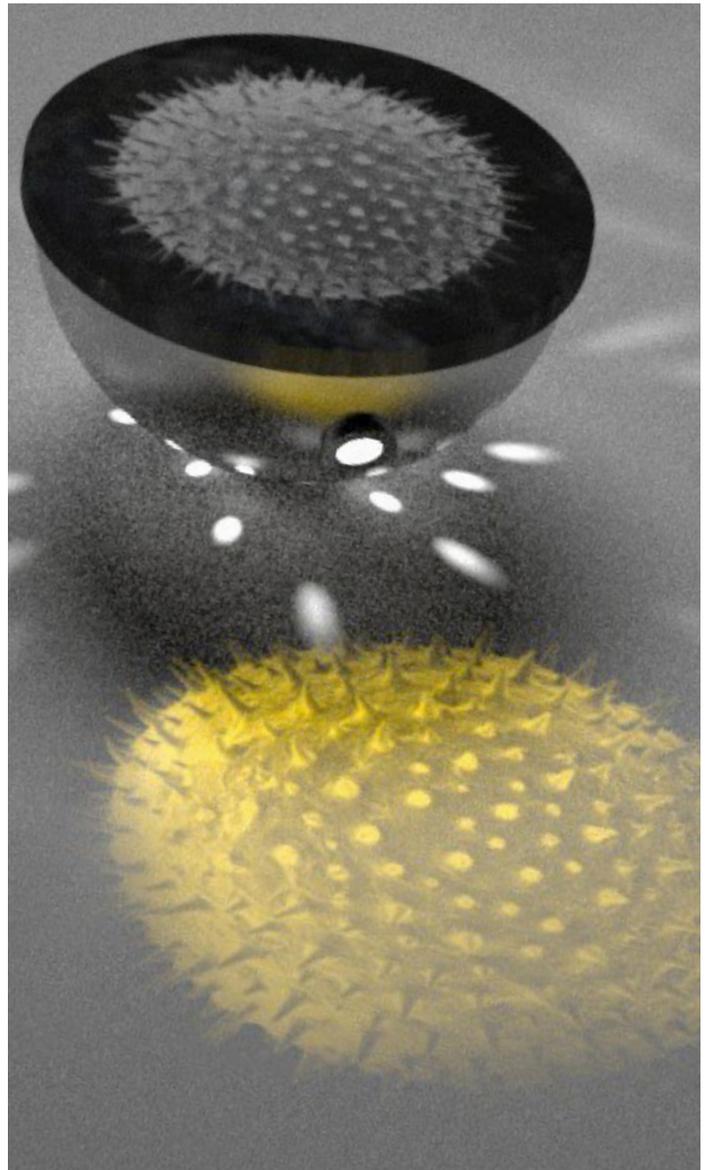
It is estimated that this project will be fabricated and installed by the summer of 2019.





ARTIST’S PROPOSAL:

“Our proposal for Lattawood Park is the creation of three sculptures that venerate *Nature’s Integral Fragments*. The artwork will consist of three hemispheric stainless-steel vessels thirty-six inches in diameter with lighting and projections emanating from the base onto the path. Each will host black granite tops that are etched with images from nature. (Black granite will provide the best contrast for our images.) The lighting from the art will be supplemented, where possible, with 3 foot tall bollard lighting (see map for proposed locations of artwork and bollard lights).



The images taken from nature will be of it’s tinier, more hidden elements: pollen grains. We chose each pollen for their elegance, their mysteriousness and their cylindrical designs. Rather than designing images that are obvious candidates (flowers and branches within the park) we chose to select images that people don’t usually see.

The diversity of the phenomena of nature is so great, and the treasures hidden in the heavens so rich, precisely in order that the human mind shall never be lacking in fresh nourishment.

- Johannes Kepler



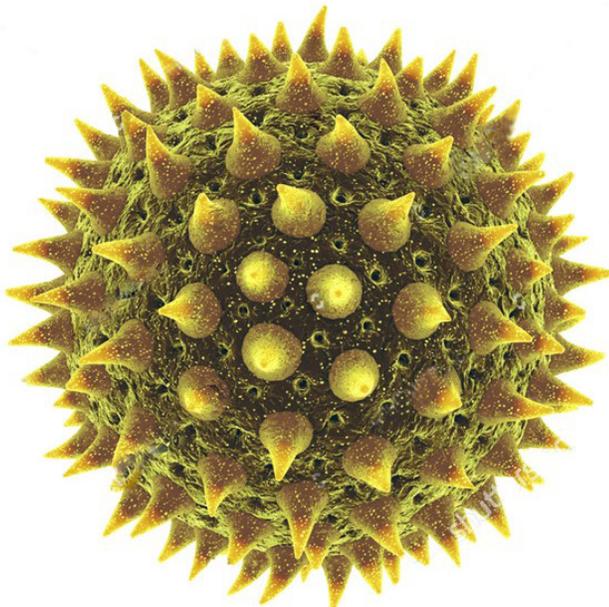
By choosing more hidden images, we are able to create more mystery, adding more poetic nuance to the artwork. By selecting similar but still distinct pollens we are also touching upon the diversity that is a part of the surrounding neighborhoods.

We ascertained from our conversations with community members and from the various responses to our survey, that the community is most interested in a low level of lighting. To provide this type of lighting, we plan to place within the interior of each vessels, LED lights and a LED projector. Each vessel will have strategically placed openings that enable the light from the interior to spill out onto the adjacent ground to light the path and adjacent ground in elegant patterns. The light from the LED projector will flow across the path in a manner that illuminates the path with enough light to aid walking but not so much as to become a light nuisance. The images that each projector will cast, will correspond to the images that are etched onto the granite tops within which they are housed. We plan to use LED lights within the work as LED lighting is cost effective, very long lasting and provides the opportunity to change color in a deliberate fashion.

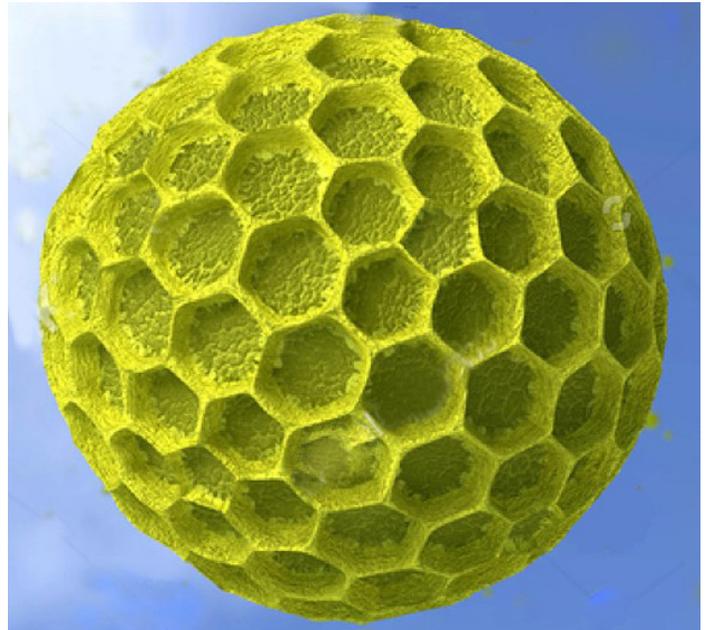
From our conversations with the community and survey we also understand that what the community appreciates about their neighborhood is its friendliness, neatness, diversity, convenience and natural surroundings. They also have an appreciation for the families of the neighborhoods and its strong sense of community. We believe we have succeeded in representing each of these values within our concept.

*But youth is the pollen
That blows through the sky
And does not ask why.*

- Stephen Vincent Benet



A grain of pollen addresses several other important community values. Every tree, shrub, and blade of grass begins with pollen fertilization and pollen brings to mind the complex network of plant and animal life that flourishes around us. We thus see pollen as an ideal metaphor for familial and neighborly relationships; both of which are very important to the community.



Nature's pollens of course correspond to the community's love of the natural environment surrounding each neighborhood, while the variety of pollens will reference both diversity and inclusion. At the same time the vessels' designs hosting the images are simple, with clean lines that fit the community's orderliness. In addition, the artworks' low profiles will enable families and friends to use them as benches and pedestals for family photo opportunities.

Through their design and fabrication, we are confident our artworks will have a unique visual quality. Instead of a static work of art, this work will shift and change along with the weather and seasons. During daylight hours the viewer will focus on the elegant images etched into the granite tops. As the sun sets the pieces will begin their metamorphosis, transforming into beautiful and serene lanterns. (Lanterns allude to a number of cultures, especially those of East and Southeast Asia.) When the benches transform into lanterns, they offer the viewer a different way to look at and ponder the nature it extols. Whether passing through or playing within Lattawood park, we strongly believe the artworks will offer its audiences a dramatic art experience."

-Jim Hirschfield and Sonya Ishii

Action and Discussion

Tuesday, March 5, 2019
Meeting: 4:30 pm

Bellevue Arts Commission
Action and Discussion

Puget Sound Education Services District Bellevue Art Student Award

At today's meeting, Commissioners Gulati and Malkin will present their recommendations for the City of Bellevue's Commissioners' Choice Award in the Regional High School Art Show at Puget Sound Educational Service District. The Commissioners will discuss and determine what type of award to present to the winning art student from the Bellevue School District.

BACKGROUND

Each year, Puget Sound Educational Service District (PSESD) holds a Regional High School Art Show competition for high schools in the region including Pierce and King counties and Bainbridge Island. In a typical year, several entries are submitted from high school students attending Bellevue public schools. This year, PSESD extended an invitation to members of the Bellevue Arts Commission to help judge the entries from Bellevue students. PSESD awards the winning students some type of recognition as well as nominating the student to go onto the state-wide art competition. The recognition awards range from a certificate, financial honorarium or the purchase of the winning art work.

RECOMMENDATION

Ashmita Gulati and Philip Malkin judged the PSESD Bellevue student art show last month and have selected Sarah Benjamin from Interlake Highschool to receive the award.



Statement from Sarah's art teacher:

Sarah uses her art form, knitting, to express who she is. The intricate color combinations interacting with each other in unexpected ways depending on how the piece is displayed, the sophisticated patterns woven together, and the repetition of fine detail used in Sarah's works say so much about this young artist's identity. The longer the viewer engages with the artwork, the deeper their appreciation grows for her methodical process and her determination to see her vision through to the end.

#20. Untitled

Sarah Benjamin

9th grade

Interlake High School, Bellevue School District

Art Teacher: Carrie Stroud

Textile

EXHIBITION

This year's exhibit was installed on January 31 in the conference center lobby at the PSESD office, 800 Oakesdale Avenue SW, Renton, WA. The exhibit is open to the public and there is an awards' ceremony on Wednesday, March 20, 2019, 6-8 pm. The awards ceremony will begin at 7pm.

Action and Discussion

Tuesday, March 5, 2019
Meeting: 4:30 pm

Bellevue Arts Commission
Action and Discussion

Follow up conversation about topics of interest

At today's meeting, Commissioners will have an opportunity to reflect on the topics of interest as presented by commissioners at the January 8th meeting. Chair Manfredi and Staff have organized the topics into themes for feedback.

Artist Outreach and Support

- Framework to promote communication and support local artists including additional incentives to developers to engage local eastside artists in projects
- Advertising – Interactive kiosks
- Bellevue Festival of the Arts/Arts Fair Weekend
- Local businesses showcasing emerging artists work for sale

Facilities and Space

- Create a 3rd Place Downtown for books, music, arts, and food
- Tateuchi Center – priority for the future soul of Downtown Bellevue
- ArtSpace study
- Other venues

Programs

- Student performances
- Expand art collection – partner to exhibit
- Holiday market/Winter Fair
- Engage more Eastside Artists in Bellwether

Networking

- STEAM (Bellevue School District)
- Council Buddy Program

ARTIST OUTREACH AND SUPPORT

Framework to promote communication and support local artists including additional incentives to developers to engage local eastside artists in projects

Commissioner Lau Hui said she would like to see identified ways to support the mom and pop arts groups in the city with some sort of a structural framework, both by providing facilities and by providing zoning incentives. The structural framework could involve artist spaces, kiosks and an outreach program aimed at enabling the small groups and individual artists to better communicate with each other and grow stronger together. It could also take the form of better maps or websites and bulletin boards. The city should be actively involved. Strong zoning incentives could encourage developers to engage with the local arts communities. It could be something like offering a certain number of points for providing public art, but three times as many points for using a Bellevue or Eastside artist to create the public art.

Advertising – Interactive kiosks

Commissioner Gulati suggested taking advantage of the exploding tech industry. Large corporations seek to serve the needs of the communities and fulfill their responsibility to the public as corporate citizens. A structured program needs to be developed so that giving will become easier and track in one direction. The financial and technological help, futuristic means for getting through to the people can be designed. One example would be interactive kiosks that could be strategically placed and corporately sponsored. They could be updated monthly to showcase the latest. Over time, art from the surrounding arts could be connected with and incorporated all into one.

Bellevue Festival of the Arts/Arts Fair Weekend

Commissioner Gulati said the cancelation of the Bellevue Festival of the Arts is a case in point. For 34 years the festival has been held in the parking lot near the intersection of Bellevue Way and NE 8th Street. It has been forced to close up only because of the new construction of the site that may begin as early as March. The 170 or so artists from the region and beyond who have been coming to the festival for many years will lose a means of showcasing their work in what was deemed to be a premier arts extravaganza that saw 300,000 attendees. The key question is whether or not the city has even considered the loss. If so, why have there been no alternative plans proposed; why was the developer not asked to ensure another space allocation while the site is under construction; and does the architectural design of the new building include space allocated to accommodate the return of the festival after construction is completed.

Local businesses showcasing emerging artists work for sale

Every effort needs to be put into continuing to make Bellevue a showcase and true melting pot of the arts from around the country and the world. Apart from the festivals, the city should seek to allocate year-round space for artists displays, as well as outdoor spaces for performing arts and culture activities at a minimal or no cost to the artist or organization. One possible solution would be to seek support from builders, corporate entities and local businesses to help boost the arts in the area. That could take the form of hosting artists at home stores or in allocated hallways and spaces in hospitals, hotels and corporate offices, and encouraging the performing arts within the corporations. The key to a successful arts event is directly related to foot traffic and advertising. Because of the city's laws and regulations, advertising and marketing events can be a challenge.

FACILITIES AND SPACE

Create a 3rd Place Downtown for books, music, arts, and food

Commissioner Lewis said she came away from the conversation with Planning and Community Development Director Mac Cummins that Bellevue lacks the soul, primarily in the downtown, that would encourage people to stay in the city for arts and culture instead of going to Seattle. What Bellevue needs is a third place with mixed use for both social and commercial, a public place but with a human scale along the lines of the Barnes and Noble building. Ron Sher, the developer of the Crossroads Mall, also developed the mall at Lake Forest Park and is working on one in an old Penny's store in Bremerton. Something like that should be developed in the downtown. Kemper Freeman's idea of building The Lodge is close but is not quite the third place that is needed in the downtown.

Tateuchi Center – priority for the future soul of Downtown Bellevue

Commissioner Wolfeich agreed that what makes people decide to travel to Seattle for arts and culture is the lack of a soul in downtown Bellevue. He said when looking to the future, the questions to be asked are what is the long-term trajectory of arts and culture in Bellevue; is Bellevue satisfied with being an arts and culture hub; or would it rather be a true cultural destination for the Northwest. If the answer to that question is yes, then it must be asked what will need to be done to escalate the long-term growth curve. The single lynchpin is the Tateuchi Center because it is what will make Bellevue a destination for arts and culture. A number of years ago there were a series of meetings about the Tateuchi Center in which the Arts Commission was involved. A Commissioner spoke at each of the meetings, after which things just came to a halt. The Commission should step up and become more directly involved in working to make the Tateuchi Center happen.

ArtSpace study

Commissioner Malkin said he would like to see more energy put behind Arts Space. More should be known about its current status and how to move it forward. If the Commission has some funds to play with, they should be put into the Arts Space conversation to help solve the facilities question. It could even be tied to the Grand Connection by having it be an anchor.

Other venues

Commissioner Lewis said also needed are venues and spaces for the arts. The Tateuchi Center does not appear to be happening. Another idea is to have a winter art fair next to the ice skating rink in Downtown Park utilizing heated tents.

PROGRAMS

Student performances

Chair Manfredi said during the meeting with Mr. Cummins he heard it said that there is a limit to what the city can and should do in supporting the arts, and that the arts should be its own thing. He said in response to that comment he had given consideration to specific programs the city could do. Generally, and maybe improbably, the city could rent or provide a large art space for artists to use. Another idea would be to make an appeal to music teachers to provide their very best students to come together and perform. Each group's performance could be ten to fifteen minutes long, with the collection of groups performing at Meydenbauer Center on a regular basis, with all performances open to the public at a minimal ticket rate. The city's contribution would be to pay the fees due to Meydenbauer Center. All of the proceeds would go back to the students and to cover any ancillary costs. Something like that would connect what is happening every day in Bellevue in terms of arts education with the music-loving population.

Expand art collection – partner to exhibit

Commissioner Malkin said he had been thinking about programs behind which more energy should be put, starting with the city's art collection which should be built out further. More importantly, alternative ways of exhibiting the works beyond City Hall should be sought. The community largely does not come to City Hall but they do go to the community centers and libraries. One option would be to partner with the Bellevue Arts Museum for an exhibition space. He said during a recent visit to the museum he spoke with an employee who commented that Bellwether was too short and not big enough. Partnering with Meydenbauer Center should also be explored, and the Commission should drive it.

Holiday market/Winter Fair

Commissioner Lewis said another idea is to have a winter art fair next to the ice skating rink in Downtown Park utilizing heated tents.

Engage more Eastside Artists in Bellwether

NETWORKING

STEAM (Bellevue School District)

With regard to the educational program STEAM, Commissioner Malkin said he recently found an interesting website that highlighted the benefits of the program. He said he personally had very little contact with the Bellevue School District and as such could not say if some of those things are already going on. At any rate, how to make it an issue for the school district is a conversation that needs to be had between the district and the Commission. He said one topic on the website he found is the notion that creativity is the foundation of innovative thinking given that creation and ingenuity can only support the other fields of study. Cultivating an awareness of arts and culture in the community will start with the educational system.

Council Buddy Program

Commissioner Malkin noted that the Commission had previously discussed, but not moved forward with, the Councilmember buddy system. He suggested the Commissioners need to be more present for each Councilmember so that funding and support can be achieved. The Commissioners need to serve activity as lobbyists to Councilmembers, the results of which can be seen when other arts organizations directly seek funding from the Council. Councilmembers should be brought up to date at least once a month with the latest Commission initiatives, which is something individual Commissioners could do through the buddy system. The Councilmembers should be fully aware of the challenges faced by the Commission, such as finding facilities and rehearsal space.

Action and Discussion

Tuesday, March 5, 2019
Meeting: 4:30 pm

Bellevue Arts Commission
Action and Discussion

Tentative 2019 Arts Commission Meeting Schedule

Staff have compiled a tentative schedule of action and discussion topics that correspond to current Arts Program projects. This schedule is subject to change and is for planning purposes only.

January 8 *New Year's Holiday: Tues., January 1*

- 2018 Accomplishments
- 2019 Workplan
- Topics of Interest & Dinner
- Committee and Project Lead Assignments

February 5 *Cancelled due to weather*

March 5

- Arts Commission Bylaws Discussion
- Bellwether Creative Brief
- Lattawood Public Art Concept
- Committee and Project Lead Assignments
- Tentative 2019 Arts Commission Meeting Schedule

April 9 *(Josh out on vacation 4/2)*

- Downtown Park Public Art Concept
- Cultural Compass Update Launch
- 130th Avenue Public Art Concept
- BelRed Streetscape Plan Public Art Vision
- BelRed Arts District Policy Analysis
- Lattawood Park Public Art Final Design
- Public Art Collection Care and Management Plan

May 7 *Washington State Arts Education Month*

- Arts Commission Bylaws Adoption
- BelRed Arts District Draft Concepts
- BelRed Streetscape Plan Draft Public Art Element
- 2020 Grant Program: Draft Equity Lens

June 4

- Bellwether Art & Event Proposals
- BelRed Arts District Draft Recommendations
- 2020 Grant Program: Guidelines
- Power Up Update

July 2 *Independence Holiday: Thursday, July 4th*

- Cultural Compass: Topline Survey Results
- BelRed Streetscape Plan Final Public Art Chapter
- Downtown Park Public Art Proposal

August 6

September 3 *Labor Holiday: Monday, September 2nd; National Arts Education Week (Sept 8-14)*

- Bellwether Update
- Cultural Compass: Draft Vision

October 1 *National Arts and Humanities Month*

- Bellwether debrief
- Public Art collection report

November 5

- Cultural Compass: Final Draft Vision

December 3

- 2020 Grant Program: Recommendations

Quick Business

Tuesday, March 5, 2019

Bellevue Arts Commission

- 1.
- 2.
- 3.

Department of Planning and
Community Development

Reports

PROJECT UPDATES

GRANT PROGRAMS

2020 Funding Cycle and Allocations Committee

No updates to report.

CIP Cultural Arts Fund

No updates to report.

Power Up Bellevue

Update, March 5, 2019: The learning cohort of 2018 and 2019 Power Up grant recipients was launched on Monday, March 4th, with an orientation meeting at the studios of the Emerald City Ballet.

PLANNING PROJECTS

BelRed Arts District

Update, March 5, 2019: A phone survey is underway. The target audience are artists and creative businesses. Staff will be at Global Innovation Exchange (GIX) as part of an event called BelRed Transformation on March 26 from 7:30-9:30 AM in to discuss the project with the community.

BelRed Streetscape Plan Update

Update, March 5, 2019: Staff will provide an update on a draft vision and themes for public art to the commission at their April meeting.

Cultural Compass

Update, March 5, 2019: The City has solicited proposals from consultants to conduct a Cultural Equity Needs Assessment in Bellevue. The assessment consists of two surveys: a statistically valid Survey of Bellevue residents, and a qualitative survey of Bellevue's Cultural Community. The surveys will be designed in April, administered between May and July, and a final report in August.

PUBLIC ART

130th Streetscape Public Art

Update, March 5, 2019: The artist has been working with the urban designers (VIA Architects) on integrating a concept into the infrastructure of the transportation facility. Staff is reviewing a draft concept from the artist and expects to present the concept to the commission at their April meeting.

Bellwether 2019

Update, March 5, 2019: Staff will provide an update at today's meeting.

Downtown Park Public Art

Update, March 5, 2019: The artist, Marc Fornes, is tentatively scheduled to make a site visit and presentation to the Arts Commission at the April 8th meeting.

East Link Public Art

No updates to report.

Grand Connection

No updates to report.

Lattawood Park

Update, March 5, 2019: Staff will provide an update at today's meeting.

Project 42 at City Hall

Update, March 5, 2019: The installation is scheduled to be de-installed on Wednesday, March 20th.

Public Art Collection & Maintenance

Update, March 5, 2019: Staff and 4Culture have begun work to develop a 2019-2020 maintenance plan for the public art collection. Completion of the plan is expected by the end of March 2019.

Meydenbauer Bay Park Expansion

Update, February 5, 2019: All artworks have been installed. An opening party will take place at Meydenbauer Bay Park on March 16 from 11:00-2:00 PM. All commissioners are invited to attend.

